



YOU HAVE BEEN ACCEPTED  
FOR A MSc COURSE  
AT UNIVERSITÉ CÔTE D'AZUR !

**WHAT TO DO NOW?**

This document provides you with an overview of all necessary steps that need to be completed in the next coming days to months in order to prepare your stay at Université Côte d'Azur

# 1 TO DO RIGHT AWAY

(for all MSc students, both present or online)



## CONFIRM YOUR APPLICATION ON THE ECANDIDAT PLATFORM

- ATTENTION: you have 5 days after receiving the confirmation email to do this
- Connect to the platform and click on the green button on your application page: <https://ecandidat.univ-cotedazur.fr/Master/>



## RETURN THE REGISTRATION FILE FILLED TO THE MSC STUDENT OFFICE

- The file is in your welcome email >> **Registration File**
- Contact the MSc Student Office for more information: [msc@univ-cotedazur.fr](mailto:msc@univ-cotedazur.fr)



## PAY YOUR TUITION FEES

- More information on the tuition fees can be found on the website >> **Tuition fees** [univ-cotedazur.fr/en/education/msc](http://univ-cotedazur.fr/en/education/msc)

There are 3 ways of paying your tuition fees:

1 - Payment of the tuition fees in full on the online platform (by credit card)

2 - Payment in 3 times through the online platform by credit card (the payments will be taken from your account in the two months following the first payment)

3 - If credit card is not an option for you, you can do a wire transfer (details on the bank information of the University are included in your package, please mention CLEARLY your NAME & MSc course)



## ONE FINAL ADMINISTRATIVE DETAIL NEEDS TO BE DONE FROM THE MONTH OF MAY ONWARDS:

- Register & pay the contribution for «la Vie Etudiante et Campus» (CVEC) or Student & Campus Life Contribution

This will give you access to several facilities (sports & library, for example) at the University

The CVEC contribution is mandatory for registration at any university in France

You will get a number and a certificate that you will need to finalise your registration at the University

- Send this certificate as soon as you have it to the MSc Student Office: [msc@univ-cotedazur.fr](mailto:msc@univ-cotedazur.fr)
- To obtain your CVEC number, you can register here: <https://cvec.etudiant.gouv.fr/>

# 2

## TO DO AS SOON AS POSSIBLE

PASSPORT

### PREPARE YOUR STAY

For more information please check out our website, you'll find plenty of useful information here : [univ-cotedazur.fr/en/education/msc](http://univ-cotedazur.fr/en/education/msc)

#### 1 - VISA APPLICATION

Each student applies for a VLS-TS visa in their own country. Let us know if you need any assistance or further documents : [msc@univ-cotedazur.fr](mailto:msc@univ-cotedazur.fr)

#### 2 - STUDENT HOUSING

It is up to each student to find their own housing! But here are some tips:

##### What to do first

Check where your courses take place! Université Côte d'Azur has multiple campuses dispersed althrough the region of the Alpes Maritimes. You can check with your program coordinator where your courses take place.  
Website : [univ-cotedazur.fr/en/education/msc](http://univ-cotedazur.fr/en/education/msc)

##### General information

It is up each student to find their own housing, nevertheless here are some tips & tricks :  
[univ-cotedazur.fr/en/education/msc](http://univ-cotedazur.fr/en/education/msc)

##### Student housing in Sophia Antipolis

We offer student rooms at the International Center in Valbonne (Sophia Antipolis). Please contact the MSc Student Office for more information or check the website : [univ-cotedazur.fr/en/education/msc](http://univ-cotedazur.fr/en/education/msc)

##### Student housing in Grasse

Student accomodations in Grasse are available through this website: [www.grassecampus.fr](http://www.grassecampus.fr)

# 3

## TO DO UPON ARRIVAL



### 1 - HEALTH INSURANCE

It is up to each student to register for the French Health Insurance, this is free but mandatory and registration is available from July onwards.

We do recommend to take a private health insurance for the first 2-3 months upon your arrival, the time to get the administrative procedure in order.

[univ-cotedazur.fr/en/education/msc](http://univ-cotedazur.fr/en/education/msc)



### 2 - CIVIL LIABILITY INSURANCE FOR YOUR INTERNSHIP

This insurance is mandatory in France to do your internship. Either your housing or personal insurance can provide you with this certificate or you can acquire it online. PLEASE CHECK that it covers internships.

If you are doing your internship in an other country then France, you will need to provide an equivalent insurance document that covers you during your internship.

Some tips on insurance companies (but these are not the only ones);

[www.mep.fr/Assurances-etudiantes](http://www.mep.fr/Assurances-etudiantes)

[www.assurances-etudiants.com](http://www.assurances-etudiants.com)



### 3 - FINALISE YOUR ADMINISTRATIVE FILE & OBTAIN YOUR STUDENT CARD

After receiving your student number from the MSc Student Office in July-August, you can open your student account: [sesame.unice.fr](http://sesame.unice.fr)

And you'll need to upload some documents so we can print your student card (you will be informed by email).

NO WORRIES: the student office will send you reminders during summer for this final administratif step!!



### 4 - VALIDATE YOUR VISA

You need to validate your visa (VLS-TS) within the three months upon your arrival. This can be done online:

<https://administration-etrangers-en-france.interieur.gouv.fr>

# 4 ONLINE STUDENTS

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# TO DO DURING SUMMER

MAY

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